

Code of Conduct for all students

The college is welcoming, friendly and supportive

We need you to play your part in making sure it stays that way

We aim to provide you with excellent resources and great teaching

In return, we expect you to:

- Wear your lanyard and ID card visibly, around your neck, at all times.
- Attend college regularly and on time.
- Take an active part in lessons and not disrupt classes.
- Complete your work to the best of your ability and on time.
- Not plagiarise (copy) other people's work.
- Take responsibility for the safety of yourself and others.
- Take an active part in college life.
- Show respect to staff, other students, visitors and college property.
- Follow reasonable instructions from staff.
- Not use offensive language or gestures.
- Not drop litter, gum, or spit, anywhere in college or on the campus or in the neighbourhood.
- Not smoke anywhere on college sites unless there is a designated area, or nearby where it may cause risk or offence to others.

We have a zero tolerance for any of the following:

- Bullying and harassment or any form of exploitation, in person or via internet, text or telephone.
- Discrimination, including comments, whether racist, sexist or homophobic or about any disability.
- Using or carrying illegal drugs, alcohol or offensive weapons in college.
- Putting young people or vulnerable adults at risk, whether physically, sexually or emotionally.

If you are unable to meet these expectations, we may take disciplinary action which could lead to formal warnings, a behaviour contract or even permanent exclusion from college.

If any of the actions happen outside college, on college transport or activities, or affect students, staff or others within college, or the college's reputation, then the same disciplinary procedure may apply.

The disciplinary procedure is available from receptions, the student intranet and the college website.

Accepting this code of conduct is a condition of attending college. You have confirmed your understanding of this by signing your learner agreement.